



BS OFFICE ADMINISTRATION 1ST YEAR – SECTION A

COURSE CODE	DESCRIPTION	DAY	TIME	ROOM
GE 4	Readings in Philippine History	Monday	3:00 PM – 5:00 PM	NSB 202
GE 5	The Contemporary World	Wednesday	8:00 AM – 10:00 AM	SJB 201
GE 3	Purposive Communication	Wednesday	7:00 PM – 9:00 PM	MAB 101
ADKEY	Keyboarding and Documents Processing	Thursday	10:00 AM – 12:00 NN	TESDA LAB
PE 1	PATHFIT 1 Physical Fitness and Self-testing Activities	Thursday	5:00 PM – 7:00 PM	NSB 301
STENO 1	Foundation of Shorthand	Friday	10:00 AM – 12:00 NN	TESDA LAB
NSTP 1	Civic Welfare Training Service 1	Friday	5:00 PM – 7:00 PM	MAB 204
VAL ED 1	Discovering Oneself	Saturday	9:00 AM – 11:00 AM	ONLINE